

Dear Applicant:

I am pleased to learn of your interest in Senator McConnell's internship program. Participation in the program is open to any college student who is a resident of Kentucky. Our Washington, DC interns are paid approximately \$330 per week of service. However, housing is the responsibility of the intern.

During the summer, we typically have 2 separate internship sessions. Each session will last five to six weeks. Our deadline requires the application be postmarked by February 15.

We also offer semester-long internships. The spring internships begin mid-January and end mid-May. Our deadline requires the application be postmarked by October 15. The fall semester program runs from September until mid-December. Our deadline requires the application be postmarked by June 15.

Volunteer internships are only available in our Louisville, Lexington, London, Fort Wright, Bowling Green, and Paducah offices. We are especially interested in interns who can work for us part-time while receiving college credit. The application process for volunteer interns is the same as that for our DC office.

It is your responsibility to make sure your application file is completed by the deadline. Applicants who have not completed the file by the required date will not be considered.

A complete file in Senator McConnell's office will contain:

1. COMPLETED APPLICATION FORM
2. THREE, OR MORE, LETTERS OF RECOMMENDATION
3. RESPONSES TO SHORT ANSWER QUESTIONS
4. WRITING SAMPLE (preferably a short paper or article)
5. AN UPDATED RESUME

If you have any questions at all concerning Senator McConnell's internship program, please do not hesitate to call me at (202) 224-2541. I look forward to hearing from you soon.

Sincerely,



LAURA VINCENT
INTERN COORDINATOR

OFFICE OF SENATOR MITCH McCONNELL
INTERNSHIP APPLICATION FORM

Senator Mitch McConnell
ATTN: Intern Coordinator
317 Russell Building
Washington, D.C. 20510
(202) 224-2541

(Please Print or Type)

NAME: _____

PARENT'S NAME: _____

SCHOOL ADDRESS: _____

HOME ADDRESS: _____

CELL PHONE: _____ HOME PHONE: _____

EMAILADDRESS: _____

SOCIAL SECURITY NO: _____ AGE: _____

NAME OF SCHOOL: _____ YEAR IN SCHOOL: _____

G.P.A .: _____ MAJOR: _____

HONORS AND ACTIVITIES: _____

—

PREVIOUS EMPLOYMENT (include location and dates): _____

WHAT DATES WOULD YOU BE AVAILABLE? _____

INDICATE INTEREST IN SPRING, SUMMER, OR FALL INTERNSHIP (circle one)

(check all that apply)

INTERESTED IN PAID INTERNSHIP IN WASHINGTON

INTERESTED IN VOLUNTEER INTERNSHIP IN (volunteer internships can be part-time):

BOWLING GREEN

LOUISVILLE

LEXINGTON

FORT WRIGHT

LONDON

PADUCAH

ALSO REQUIRED:

- 1. REFERENCES** (include occupation, address and phone number)

- 2. ON A SEPARATE SHEET, PLEASE ANSWER THE FOLLOWING QUESTIONS:**

- (1)** Why do you want to be an intern for Senator Mitch McConnell?
- (2)** What do you hope to accomplish during your internship?
- (3)** How did you become interested in government and politics?

- 3. SHORT WRITING SAMPLE IN ADDITION TO THE QUESTIONS ABOVE**

- 4. THREE LETTERS OF RECOMMENDATIONS**

- 5. UPDATED RESUME**